



September 8, 2011

City Council Committee Report

To: Mayor & Council

Fr: Bruce Graham

Re: Health and Safety Policy Manual

Recommendation: That Council hereby approves the City of Kenora Health and Safety Policy Manual as amended; and further

That Council hereby gives three readings to a by-law for this purpose.

Background: The policies included in the Policy Manual have been developed to meet the requirements of the WSIB Workwell Audit program. The City has a Health and Safety Policy Manual that was approved by council in 2006. The policies in the attached folder replace those in the current manual. Some are brand new policies that have been developed for the Workwell Program and some are updated versions of the policies from 2006. By approving this new policy manual we are establishing the starting point for our Workwell program. Once the policies are approved, procedures will be developed to fully implement the policies throughout the City. The manual will be reviewed on an annual basis and presented to council for re-approval each year.

Budget: No additional budget required.

Communication Plan/Notice By-law Requirements: Policies will be communicated to Management and Staff prior to the end of the year.